

'A' Level Leaver Opportunities

'A' Level School Leaver Programme, Jersey 2010

Overview

The international arm of RBC Wealth Management delivers solutions to over 35,000 high net worth individuals and institutions through a network of 35 offices in the British Isles, Continental Europe, Asia, the Middle East, the Caribbean, Latin America and North America.

RBC Wealth Management is the largest international trust provider in the British Isles and in 2008 was named the best provider of trust services in the UK by Euromoney for the third consecutive year.

At RBC, we believe our people are our main strength and take pride in offering our employees continuous learning and development opportunities. As part of this commitment, we run School Leaver Programme each year with the goal of developing highly skilled individuals for future opportunities upon completion of their A Levels.

The Private Client Administration Team (PCAT) is a unique opportunity for an 'A' level entry student to complete a structured training programme within our leading trust operations, as an alternative to going to university..

The 32-month programme allows you to rotate across the following business areas (rotations will be from 1-6 months depending on the business area):

Investment Accounting – Bookkeeping - Client Reviews - Payments - Statutory - Securities

Most of the training will be on-the-job, which we believe to be the most effective and rewarding way to gain the most from your internship.

You will also have an opportunity for classroom-based training and you will be allocated to a Mentor who will guide throughout the programme with regular reviews,

ensuring that your objectives and learning outcomes are met

Subject to successful completion of this programme, there will be the opportunity of further career progression within PCAT or the client facing arm of the Private Client Fiduciary Team..

Requirements

- Minimum B grade in Maths and English at GCSE and overall B grades in your 'A' levels
- Prepared to commence professional studies i.e ICSA/CAT/STEP
- A flexible attitude to train or work in various business areas within the Administration team is essential
- Self-motivated team player with a positive attitude and a willingness to learn

Skills

- Strong written and verbal communication skills
- Strong organisational skills and ability to prioritise and act on own initiative
- A high degree of accuracy and attention to detail is essential

Application process

Please submit your application by email, sending your CV & covering letter to: gradcareerswm@rbc.com

Please quote **Ref: PCAT_A Level**

The deadline for submissions:
Jersey 2010 intake: April 30, 2010

For further information about our career training programmes, visit:

www.rbcwminternational.com/careers

© Registered trademark of Royal Bank of Canada.
™ Trademark of Royal Bank of Canada. Used under licence